

**NAGPS Board of Directors Meeting
Sunday, April 25th, 2021**

7-9PM ET / 4-6PM PT / 6-8PM CST

Topic: BoD Meeting

Join Zoom Meeting

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Meeting ID: 418 594 024

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Attendance: [Note here](#)

[ProTrack](#)

Meeting called to order at 7:04pm/4:04pm ET/PT

1. Approval of Agenda
 - a. Motion to amend the agenda to move Admin. Discussion to end (Dir Admin and DoLA)
 - b. Motion to approve made by Dir. Admin. Second by DEC
2. [Administrative Assistant Hiring \(closed session\)](#)
3. Board Reports
 - a. [President Report](#), President Chodur
 - i. Interviews have preceded for position
 - ii. Hoping to wrap soon
 - iii. NAB meeting; hoping to have resolution on how the position is going to be paid.
 - iv. President is FINALLY an account signatory
 - v. UMichigan is a member again
 - vi. Looking to get speakers for Leadership Academy
 - vii. Conversations with SAGE leadership
 1. Mostly about how NAGPS is structured so that SAGE can adopt
 2. They don't have anyone interested in their BoD positions
 3. Potentially looking to (re)incorporate SAGE into NAGPS in some capacity

- b. [Administration Report](#), Dir. Miller
 - i. Has a candidate for A.DoA
 - ii. Has been working on the Eventbrite reports
 - iii. Looking to work on post-event reports next
 - iv. Legislative Letters
 - v. Northeast Regional Board
 - 1. Northeast Region Board webpage updates
 - vi. Midwest Regional Board
 - 1. Setting up new members with email access
 - vii. Southcentral Regional Board
 - 1. Emailed Dir. Gurung with request to send to new board members for their email access
 - 2. Found possible candidate for SC Associate Director position and connected with Director Gurung
 - viii. Various Events
 - 1. Ran daily/every other day ticket sales reports for LAD and SC Conference
 - 2. Ran daily/every other day reports for attendee questionnaires as needed
 - 3. Conducted event related tasks and fulfilled requests as needed (e.g. sending attendees emails)
 - ix. Slack Additions
 - 1. Per request of Director Suri, Outreach, added Assistant Director of Outreach
 - x. Email Transition Progress
 - 1. Ongoing
 - xi. Mandatory Website Updates
 - 1. Ongoing
 - xii. Various Requests
 - 1. Meeting scheduled for May with Director Suri
- c. [Communications Report](#), Dir. Wang (no additional minutes; all material covered here)
 - i. Have been keeping contact with regional directors of communications. Hold the Communications Committee Meeting 03/29
 - ii. Updated social media on a regular basis on Facebook, Twitter, and Instagram.
 - iii. Worked with Dir. of Outreach. Updated the member school contacts until April 2021.
 - iv. Worked with officers of South-Central and Mid-Western to promote the regional conferences.
 - v. Worked with DoLA for the promotion of 2021 Spring LAD.
 - vi. Partner event promotion, the Smylen info sessions.
- d. Employment Concerns Report, Dir. Seto
 - i. Keeping an eye on current policy and legislative issues

- e. [External Affairs Report](#), Dir. Kindred
 - i. Have a meeting with IGrad (sp?)
 - ii. Getting partnership list from Kris soon
 - iii. AGIA has amended some terms; terms were agreeable Launch date is June
 - iv. Smylen sent out a notification for their webinar
 - 1. Rec. from Smylen; giveaways etc to help with promos if we feel it to be prudent
- f. [Finance Report](#), Dir. Klein
 - i. Finance report will be coming this week
 - ii. YTD cash flow positive
 - iii. LAD, MWRC, and SCRC all exceeded expectations
 - iv. We have reached out to SW HALL & Assoc. Re: DC AG
 - 1. REc'd against a full audit
 - 2. Going to suggest a statement verifying NAGPS's finances
- g. International Student Concerns [Report](#), Dir. Montenegro
 - i. Was able to present at LAD
 - ii. [DHS](#) is looking for input re: access to immigration benefits and services
 - iii. Looking into trying to get relevant info on the NAGPS page, too?
- h. [Legislative Affairs Report](#), Dir. Potter
 - i. LAD held weekend of 4/10
 - 1. Ticket Sales: 60
 - 2. Attendees: peak - 26?, average - 20
 - 3. Sunday Discussion with members.....
 - a. Better & more comms btwn GSOs
 - ii. LCC met and discussed projects for the next 6 months
 - 1. Changes/additions to Legislative Letters
 - a. Get the summary on social media
 - b. Make more accessible/digestible
 - 2. Increased social media presence
 - 3. "Member town halls" high priority
 - a. Members asking for this specifically
 - b. Aiming for the end of May?
- i. [Outreach Report](#), Dir. Suri
 - i. 3 new organizational (2 MW, 1 SE) members since 3/29/21. Total Membership: 52
 - 1. Individual: 18
 - a. 3 MW

- b. 3 NE
 - c. 8 SC
 - d. 3 W
 - e. 1 SE
 - 2. Organizational: 33
 - a. 6 MW
 - b. 5 W
 - c. 8 NE
 - d. 5 SC
 - e. 9 SE
 - 3. Affiliate
 - a. 1 SC
 - ii. Assistant DoO 2021 - Samantha Malone
 - iii. NAGPS prospective member brochure [template](#)
 - 1. [Trying to use a different layout or aesthetic to make it more attractive and get more engagement](#)
 - iv. NAGPS monthly newsletter [template](#)
 - 1. [Ditto this](#)
 - v. Board-elect member of the month [nomination form](#)
 - 1. [Regional BoD folks, ideally.](#)
 - 2. [Winners will get certificates](#)
 - vi. [For all templates, DoO and ADoO are asking for BoD feedback](#)
 - vii. [Looking to have 1-on-1 meetings with new members and individual members \(May\)](#)
- j. Social Justice Concerns Report, Vacant
 - k. Midwest Region Report, Vacant
 - i. Had a successful MW-Region Conference
 - ii. New MW-Directors setup
 - 1. Faustina Mensah - MW-Regional Director
 - 2. Oumarou Abdoulaye - MW-International Student Concerns
 - 3. McAllister Stephans - MW- Outreach Director
 - l. [Northeast Region Report](#), Dir. Kidder-Wolff
 - i. NE has been doing some social media (meet the board, etc)
 - ii. Working to see which non-NAGPS schools in the region have active GSOs
 - 1. Hope is to then make those schools recruitment targets
 - iii. NE Board wants to develop some mentorship resources for NAGPS members (advisor-advisee relationships, a la FAARM)
 - a. Southcentral Region Report, Dir. Gurung
 - i. SCRC April 17-18
 - ii. ~150 tickets
 - iii. 80 max attendance
 - iv. Feedback was positive on the speakers & the event in general
 - v. Some regional members were not in attendance, which is disconcerting

- vi. Looking to fill a few Regional Board positions
- b. Southeast Region Report, Vacant
- c. Western Region Report, Vacant
- 4. Voting Items
 - a. Dir. Miller's candidate for Assistant Director of Administration
 - i. Sarah Smith. PhD Candidate Francophone Studies at UL-Lafayette
 - ii. GSO President there
 - iii. Has held all GSO exec positions at one time
 - iv. Attended all SC regional meetings
 - v. Has teaching experience
 - vi. Overhauled the ULL GSO website
 - vii. Has worked in nonprofit (has Salesforce familiarity)
 - viii. Was HS teacher
 - ix. Wordpress, SquareSpace exp.
 - x. Dir. Miller asks for Board support for the candidate
 - 1. DoLA, DEC, President, & DoO all endorse
 - 2. Moved by Admin. Seconded by DoLA
 - 3. Motion carried Unanimously (12-0-0)
- 5. Position Recruitment
 - a. Vice President
 - b. Director of Social Justice Concerns
 - i. We have a candidate
 - c. Western Regional Director
 - d. Southeast Regional Director
 - e. Assistants
 - f. https://docs.google.com/forms/d/1doa3v_BU6Za-Bb1q6FiHxETQrmK30Adskq5tXos9mW0/edit - Leadership Nomination
- 6. Upcoming Events
 - a. Leadership
 - i. Set a Date
 - ii. Save the Dates
 - iii. Start Planning Agenda
 - b. NatCon
 - i. Open bids
 - 1. President asking for assistance with the bid process in the absence of a VP
 - 2. Question if we should ask for in-person or online bids
 - 3. Including some kind of disclaimer about online and in-person bids
 - c. Question from President: what are the BoD's thoughts on these events as in-person vs online (hybrid)
 - i. DoLA thinks online for Leadership; Hopeful for in-person LAD
 - ii. Dir. Finance notes that all of these will have finance impacts
 - iii. Dir. External notes that in-person would be tricky for students with disabilities

- iv. President notes the existing Westin contract. Also notes that hybrid options are likely going to be standard for all events going forward
 - v. DoLA asked for clarity on California public universities not permitting state funds for travel to states with discriminatory legislation
7. New Business
- a. Website form for request to meet 1-on-1 with outreach/any board member (instead of emailing only VP) - Parul, Sam
 - b. VP email; President has been monitoring the account to make sure things are attended to that need it
 - c. [Minutes paused for discussion on the Paid Administrative Assistant Position]
 - d. [Meeting extended 10 minutes to accommodate discussion re: Admin Position]
8. Adjourn
- a. Motion to adjourn made by Dir. Admin. Seconded by Dir. Comm

Adjourned at 9:13pm/6:13pm ET/PT