

**NAGPS Board of Directors Meeting**

**Sunday, 26 January 2020**

**7:00pm EST/4:00pm PST**

**Present:** President- Brad Sommer; Vice President- Fang Zhang; Director of Finance- Paul Welfer; Director of Administration-Kendall Scarlett; Director of Communications- Diane Lieu; Director of Legislative Affairs- Mike Ford ; Director of Outreach- Vinnie Amato; Director of External Affairs- Kristofferson Kulmer; Director of Employment Concerns- Alex Seto; Director of International Student Concerns- Madhan Arulanandam ; Director of Social Justice Concerns- Gwen Chodur; Midwest Regional Director- Paulina Alatriste; Northeast Regional Director-Benjamin Lane ; Southeast Regional Director- Jude Obscura; Western Regional Director- Will Carrasco

**Absent:** Southcentral Regional Director- Jesse Wyatt

**Agenda**:

1. Motion to begin meeting at 7:05 pm EST. Seconded and meeting has begun.
2. Approval of Agenda
   1. Motion to approve the agenda by Madhan. Seconded by Vinnie. No opposition to agenda.
3. LAD Date/Location Update
   1. Beth discusses [draft agenda](https://docs.google.com/document/d/1tTN1NPiL-6z5XdtxmH89NLIJHy8Ga_IHJWzGL7tt4L8/edit?usp=sharing), location (and negotiation of contract), and prices for LAD. Proposed dates are for March 13th-17th at $179 a night.
   2. A motion to have a contract meeting was made by Paul. Discussion was made regarding need to approve location, date, etc. in contract. Motion rescinded.
   3. Another motion made by Madhan to approve location. Seconded by Vinnie and Fang. Motion passes with unanimous approval and Beth will reach out to hotel.
   4. Further discuss of member/nonmember rates for LAD registration, room blocks,etc.
   5. Eventbrite will be made after confirmation with hotel.
4. President’s Report
   1. NAB Update - Brad, Fang, Paul
      1. Financial Reconciliation
         1. Brad gives us an update on reconciliation for the IPP’s amount due. Excomm discussed payment plan on last call and brought this idea to the NAB. Official suggestion was given from Brad and NAB. Further discussion ensues about next options.
         2. Discussion about moving forward with NAB’s recommendations.
         3. Motion made and amended based on Paul’s recommendations. Motion seconded by Diane.
      2. Outreach Plan
         1. NAB wants to get involved with outreach and alumni engagement.
   2. Taxes and Tax Status, SW Hall
      1. Contact has been made with SW Hall and contract has been emailed. Waiting for further contact
   3. SAGE Meeting:
      * 1. Brad discusses potential partnership with SAGE.
   4. Intuit Turbo Tax Lawsuit
      1. Further discussion about lawsuit. Will receive advice from NAB before signing.
   5. Monthly Report Reminder
      1. Discussion about being more consistent and thorough of monthly reports. Exceptions or time extension can be requested.
5. NatCon Update – Fang
   1. No current updates.
6. Southeast Regional Election Discussion -
   1. Discussion of “Next Steps” for Southeast Region. Need to develop election materials, find candidates for positions ,and run official elections.
7. Internal Planning Recap - Brad, Kendall, et al.
   1. Discussed improvements short term and long term regarding Mailchimp, General communication strategies, and review process of communications.
8. Outreach Planning Recap – Vinnie, et al.
   1. Discussion of adding in assistance and planning committee members. An application had arrived for an assistant.
   2. Brad discusses the process for adding an assistant, voting process, etc.
   3. Minutes from previous Outreach Meeting can be accessed here: <https://docs.google.com/document/d/1ZRA_SqvbJ-rsQr5GtFBCjtrLpNQM7-ia4xZ7cecCTdI/edit?usp=sharing>
9. [Legislative/Advocacy Planning Recap](https://docs.google.com/document/d/1BH0GY9UcMpINbby2vBIAvvS2rWRnRtupz5iegUrevR8/edit) - Gwen, et al.
   1. Discussion of priorities including workplace conditions, legal protection for grad students, pending legislation for immigrants, open access, etc.
   2. Placed all into a table and sorted based on low/high impact and easy/hard task. Decided where they wanted to focus their time.
   3. Minutes from previous legislative/advocacy meeting found here: [Legislative/Advocacy Planning Recap](https://docs.google.com/document/d/1BH0GY9UcMpINbby2vBIAvvS2rWRnRtupz5iegUrevR8/edit)
10. VP Report - Fang
    1. 2020 Yearly Meeting Calendar Discussion and Introduction
    2. Website bio & profile updates
11. Finance Report - Paul
    1. Discussion of finances
       1. Monthly report with total expenses for December
          1. Ahead of budget and rate of return has increased after repayments to endowment
          2. 5013C status still waiting for direction and contract with SW Hall
          3. Reconciliation was also discussed previously on the call
          4. Discussion of contract template for LAD
       2. Full deck:
          1. Accountability and Sustainability
          2. Overall expenses were under budget. Discussion of current funds with expense management. Repaid $40,000 to the endowment which is much healthier.
          3. Overall discussion of all expenses from the end of the year including LAD, IPP, etc. We are currently at 98-99% of budget for membership dues.
12. Administration Report – Kendall
    1. No updates to discuss.
13. Communications Report - Diane
    1. Social Media Strategy ([Here](https://docs.google.com/document/d/1aKr8eNsosnCGjOVHfHizgTFO6JavbCYwu0N2AiHxf-Y/edit?usp=sharing))
    2. Defining Special Assistant for Online Engagement Role (Also included in above)
    3. Review process for emails to membership?
    4. Pursue paid MailChimp account once we reach the limits of the free account
14. DoLA Report - Mike [absent]
    1. Legislative Letters to go out tomorrow (DoLA & SALA)
    2. [S.1082](https://www.congress.gov/bill/116th-congress/senate-bill/1082/text) endorsed after discussions with Sen. Murray’s staff; release 1/27
15. External Report - Kristofferson
    1. Will be presenting the BoD with a partnership proposal that would replace the GEICO partnership
    2. Discussion of a NAGPS Alumni Association
16. Outreach Report - Vinnie
    1. Discussion earlier about outreach meeting.
17. Advocacy Report - Gwen
    1. Discussion of Letters to Pocan & Sanders - support for Fairness in Graduate Student Employment Acts
    2. Mentioned updates in previous section.
18. SJC Report - Gwen
    1. Discussion of ongoing work with Action Collaborative for NASEM
19. EC Report – Alex
    1. No updates discussed.
20. ISC Report – Madhan
    1. No updates discussed.
21. MW Report - Paulina
    1. Announcement of 2020 Midwest Regional Conference entitled “Deepening Diversity”,
       1. Host: Purdue University West Lafayette, IN; Date: April 3-5; Deadline to submit an abstract is March 15th; [Eventbrite Page is live!](https://www.eventbrite.com/e/2020-midwest-regional-conference-tickets-91050429285?utm_source=eb_email&utm_medium=email&utm_campaign=new_event_email&utm_term=viewmyevent_button)
22. NE Report – Benjamin
    1. No updates discussed.
23. SE Report - Judy
    1. University of Tennessee is planning on hosting SE Regional Conference. Will reach out to board for more information and guidance
    2. SE Elections has already been discussed in previous section.
24. SC Report - Jesse (absent)
25. W Report - Will
    1. Announcement of 2020 West Regional Conference
       1. Host: University of Nevada Reno
       2. Dates: 2/28 - 3/1
26. New Business
    1. No new business discussed.
27. Open Floor
    1. No other business.
28. Adjourn
    1. Motion to adjourn. Seconded. Meeting adjourned at 9:06 pm EST.